

## Standards of ICO 500 points tournaments

Except junior tournaments!



All required documents can be found on:

[www.crossminton.org](http://www.crossminton.org).

Contact address to send documents to the ICO: [tournament@crossminton.org](mailto:tournament@crossminton.org)

**Remember: All players must have a valid ICO licence. Players in ICO member countries have to be registered by the ICO member.**

Please notice that requests to the ICO will be answered and processed as soon as possible, 14 days after mailing at the latest.

Results should be uploaded to the rankings by organizers 1 day after the tournament at the latest. Feel free to contact the tournaments committee from the ICO for requests.

**Sponsoring support for ICO tournaments will be calculated on the following allocate formula:**

**100 % SPONSORSHIP → 90%-100% POINTS ACHIEVED**

**80 % SPONSORSHIP → 80%-90% POINTS ACHIEVED**

**60 % SPONSORSHIP → 70%-80% POINTS ACHIEVED**

**40 % SPONSORSHIP → 60%-70% POINTS ACHIEVED**

**20 % SPONSORSHIP → 50%-60% POINTS ACHIEVED**

**0 % SPONSORSHIP → 0%-49% POINTS ACHIEVED**

**There are 2 independent observers on each tournament. A tournament standard has not been achieved only if BOTH observers notice it.**

**Before/after the tournament standards are supervised by the ICO General manager, who makes a final report about achieved %.**

### General terms

TODO	Description	RATE
Name of the tournament	Replace italic type: "ICO Speedminton® – <i>free sponsor – country</i> – Open" F.e.: "ICO Speedminton® Zola German Open"	Obligatory! If missed no ICO support.
Special authorizations	Exceptions are possible after individual checking by the ICO. Please send us your requests before announced deadlines!	Must be written in the announcement.

## Must have been done previous to tournament

TODO	Description	Deadline	RATE
Registration form	<a href="https://online.speedminton.ophardt-team.org/login.asp">https://online.speedminton.ophardt-team.org/login.asp</a> Other registration forms are not valid.	3 months before	Obligatory! If missed no ICO support.
Fee per player	Players must have a valid ICO licence. The participation fee is calculated by the tournament organizer. Please be aware that junior categories have smaller registration fees and that 2,50€ for each player go to the ICO.	3 months before	Obligatory! If missed no ICO support.
Organisation staff (not allowed to play)	2 full time organizer (not allowed to play; one organiser can be the head umpire);	3 months before	2,50%
Announcement	According to the ICO style sheet & requirements; All ICO ranking singles divisions must be announced; doubles optional (KO-System possible, if included in a single tournament);	3 months before	Obligatory! If missed no sponsoring money.
Head Umpire	Give the ICO the name and the contact of the head umpire (without request of the ICO within the announcement!). The Head Umpire has to send the ICO the fulfilled Head Umpire questionnaire 1 month before the tournament.	1 month before	2,50%
Seedlist & draw	<ul style="list-style-type: none"> <li>Given by the ICO – see tournament mode!</li> <li>According to the ICO Regulations of tournament.</li> <li>According to the ICO Rules of Speed Badminton.</li> <li>According to the ICO umpire regulations.</li> <li>U12 divisions play with fun speeders®, court sizes 4*4m per square and 9m distance between the squares.</li> <li>Results will only be valid for the ICO ranking if: at least 4 registered players participate in the Junior divisions and at least 8 players in all other divisions (4 pairs for doubles). If a division is cut due to a lack of participants, the registered participants of that division will be placed in the next higher division. For Junior categories there is an exception: U12 and U14 male and female participants must be mixed into one category as well as U18</li> </ul>	Send the ICO the draw 3 days before the tournament at the latest but after the registry deadline.	10,00% (if one point is missed!)

	<p>doubles. If participants have to play a higher division, they will be seeded after their ranking in the higher division. If they do not have a ranking they will be draw by lot. From the 1st January 2016 players that cant play their own category due to the low number of players will play any other category that they are allowed to play, but points will be awarded for all categories that they could play, including their own category.</p> <ul style="list-style-type: none"> <li>• All draws need to be confirmed by the ICO; all players seeded after ICO ranking (status: setting deadline of the announcement). Send the draw after the no-return deadline to the ICO (without request of the ICO!) before publishing.</li> <li>• Standards have the highest priority in case of discrepancies between the official ICO guidelines.</li> <li>• Only the newest versions of the guidelines are valid.</li> </ul>		
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### Needed for the tournament

TODO	Description	Deadline	RATE
Venue	50km next to an international airport.	-	5,00%
Courts	at least 8;	Obligatory! If missed no ICO support.	
Min competitors	60	Registry deadline	12,50%
Min. capacity of players	120; If participants in 1000points tournaments are limited the participation will be decided after the ranking position and official deadlines of the tournament!	-	5,00%
Draw	According to the time table!  Players who register for an ICO tournament but do not show up without any written and approved reason receive minus 100 points for the ranking in each division they have registered (please send the ICO the names of these players via the tournament report <b>and</b> the results sheet!).	-	5,00%
Head umpire (not allowed to play)	Match- & line umpire from semi final; Assignment of one certified head umpire;	-	5,00%

	Use the official (and last version) of the ICO score sheets;		
Moderation & DJ	One full-time moderator & DJ; Moderator must announce ICO sponsors during the tournament;	-	5,00%
Award ceremony	Ceremony with podium, mainsponsor of tournament & ICO advertising, national anthem of the winners and speaker.  Certificates (with signature of tournament official) for the 1.- 3. places of the division.  Cash prize for the winner of the female and open singles divisions.	-	5,00%
Further Standards	<ul style="list-style-type: none"> <li>• LIVE-Stream, Incl. ICO partner adds;</li> <li>• 2 days tournaments must compulsory end at the latest by 2 p.m. (on Sunday);</li> <li>• Sponsoring requirements for ICO partners: advertising at facility (incl. final court branding for the live stream); Announcement from the moderator at the venue; Integration in official ICO press releases. Tip: Use the official sponsoring package from the ICO (ask the ICO at least 30 days in advance of the event);</li> <li>• Insurance cover &amp; sanitary facilities are necessary;</li> <li>• Information during tournament about time and field the next matches on a timeline necessary;</li> <li>• Build up a special bannered (all ICO sponsors!) and designed center court;</li> <li>• Scoreboards are required (one per Court);</li> <li>• Players party;</li> <li>• Marking &amp; size of the match field according to the ICO standards (court numbers, service line, ... );</li> <li>• Use the ICO Tournament-&amp; Umpires Checklist &amp; Tournament_Mode;</li> <li>• Make pictures from the tournament. Create a tournament movie, send it after the tournament to all participants and publish it.</li> </ul>	-	5,00% 5,00% 7,50%  Obligatory!  2,50%  2,50%  2,50%  recommended  2,50%  OBLIGATORY  2,50%

### Must be done after the tournament

TODO	Description	Deadline	RATE
Press work	Publishing a press release according to the ICO press sheet template within all ICO sponsors and send it to the ICO contact: <a href="mailto:witwicka@crossminton.org">witwicka@crossminton.org</a> .	Latest 1 day after the tournament	10,00%
Feedback	Send the participants some pictures & facts and a possibility to give a feedback about the tournament;	Latest 1 day after the tournament	2,50%
Results & Tournament report	<p>Publishing on tournament page &amp; Enter/upload on ophardt system (use the manuals on the ICO website or contact <a href="mailto:tournament@crossminton.org">tournament@crossminton.org</a> if you need help) &amp;</p> <p>Send the official ICO tournament report 2015 to the ICO.</p>	<p>One day tournament: next day till 12 p.m.</p> <p>Two or more days TM: On the same day after the tournament</p>	Obligatory! If missed no ICO support.