Standards ICO Junior tournaments

All required documents can be found on:

www.crossminton.org.

Contact address to send documents to the ICO: tournament@crossminton.org

> **Remember:** All players must have a valid ICO licence. Players in ICO member countries have to be registered by the ICO member.

Please notice that requests to the ICO will be answered and processed as soon as possible, 14 days after mailing at the latest.

Results should be uploaded to the rankings by organizers 1 day after the tournament at the latest. Fell free to contact the tournaments committee from the ICO for requests.

Official Standards – MUST TO BE RULES

> **If too many or important meanderings occur the ICO may deny the ICO status (nor ranking points)**

General terms

TODO	Description
Name of the tournament	Replace italic type: "ICO Speedminton® – *free sponsor* – *country* – Open" F.e.: "ICO Speedminton® Zola German Open"
Special authorizations	Exceptions are possible after individual checking by the ICO. Please send us your requests before announced deadlines!

Must have been done previous to tournament

TODO	Description	Deadline
Registration form	https://online.speedminton.ophardt-team.org/login.asp Other registration forms are not valid.	3 months before
Fee per player	Players must have a valid ICO licence. The participation fee is calculated by the tournament organizer. Please be aware that junior categories have smaller registration fees and that 2,50€ for each player go to the ICO.	3 months before
Organisation staff (not allowed to play)	1 full time organizer;	3 months before

Announcement	According to the ICO style sheet & requirements; Organizers decide which divisions will be announced (only official ICO divisions count for the rankings).	3 months before
Head Umpire	Give the ICO the name and the contact of the head umpire (without request of the ICO within the announcement!). The Head Umpire has to send the ICO the Head Umpire questionnaire 1 month before the tournament. If possible a certified one.	1 month before
Seedlist & draw	- Given by the ICO – see tournament mode! - According to the ICO Regulations of tournament. - According to the ICO Rules of Speed Badminton. - According to the ICO umpire regulations. - U12 divisions play with fun speeders®, court sizes 4*4m per square and 9m distance between the squares. - Results will only be valid for the ICO ranking if: at least 4 registered players participate (4 pairs for doubles). If a division is cut due to a lack of participants, the registered participants of that division will be placed in the next higher division. Exception: U12 and U14 male and female participants must be mixed into one category as well as U18 doubles. If participants have to play a higher division, they will be seeded after their ranking in the higher division. If they do not have a ranking they will be draw by lot. From the 1st January 2016 players that cant play their own category due to the low number of players will play any other category that they are allowed to play, but points will be awarded for all categories that they could play, including their own category. - All draws need to be confirmed by the ICO; all players seeded after ICO ranking (status: setting deadline of the announcement). Send the draw after the no-return deadline to the ICO (without request of the ICO!) before publishing. - Standards have the highest priority in case of discrepancies between the official ICO guidelines. - Only the newest versions of the guidelines are valid.	Send the ICO the draw 3 days before the tournament at the latest but after the registry deadline.

Needed for the tournament

TODO	Description	Deadline
Venue	Reachable by public transportation system.	-
Courts	at least 4;	-
Min competitors	40	Registry deadline
Min. capacity of players	80; If participants are limited the participation will be decided by time of registration or ranking list. The organizer has to announce this in the announcement!	-
Draw	According to the time table! Players who register for an ICO tournament but do not show up without any written and approved reason receive minus 100 points for the ranking in each division they have registered (please send the ICO the names of these players via the tournament report **and** the results sheet!).	-
Head umpire (not allowed to play)	Match- & line umpire from semi final; Assignment of one certified head umpire; Use the official (and last version) of the ICO score sheets;	-
Moderation& DJ	Speaker is necessary;	-
Award ceremony	Ceremony with podium, mainsponsor of tournament & ICO advertising and speaker. National anthem not obligatory. Certificates (with signature of tournament official) for the 1.-3. places of the division. Cash prize not obligatory.	-
Further Standards	• 2 days tournaments must compulsory end at the latest by 2 p.m. (on Sunday); • Sponsors & federations must be presented at the venue and for the award ceremony. • Insurance cover & sanitary facilities are necessary; • Information during tournament about time and field the next matches on a timeline necessary; • Build up a special bannered and designed center court; • Scoreboards are required (one per Court); • Players party or sth. else is favored;	-

	• Marking & size of the match field according to the ICO standards (court numbers, service line, ...);	
	• Use the ICO Tournament-& Umpires Checklist & Tournament_Mode;	
	• Make pictures from the tournament. Create a tournament movie, send it after the tournament to all participants and publish it.	

Must be done after the tournament

TODO	Description	Deadline
Press work	Publishing a press release according to the ICO press sheet template and send it to the ICO contact: witwicka@crossminton.org.	Latest 1 day after the tournament
Feedback	Send the participants some pictures & facts and a possibility to give a feedback about the tournament;	Latest 1 day after the tournament
Results & Tournament report	Publishing on tournament page & Enter/upload on ophardt system (use the manuals on the ICO website or contact tournament@crossminton.org if you need help) & Send the official ICO tournament report 2015 to the ICO.	One day tournament: next day till 12 p.m. Two or more days TM: On the same day after the tournament