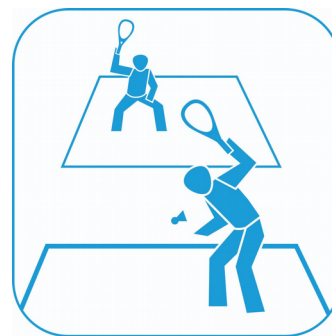# Checklist for Head Umpires

Editor

- International Crossminton Organisation -

Revised version: 2022/oct – by JERKOVIC, SUSTERSIC

CHECKLIST FOR HEAD UMPIRES

HEAD UMPIRE
is a person in charge of rules, regulations and refereeing at a crossminton tournament. Head Umpire is the delegate of the ICO and is therefore responsible for the strict adherence to the following regulations: Rules of crossminton, Tournament Regulations, Umpire Regulations and all other rules, standards and decisions of the ICO.

List of required materials (prepare in advance!)

All key documents that you might need – Rules, Regulations etc.	
Access to current rankings	
Emergency ICO contact numbers	
List of available Match and Line Umpires	
Tournament Report	
Umpire cards – yellow, red, black	
Stop watch and a clock	
Notepad and pen	

Head Umpire tasks BEFORE the tournament

Inspect the venue together with the main organizer	
Check sizes of courts, distances and service lines	
Check the planned positions of Match and Line Umpires, counters	
Get briefed on categories, draws and time schedule	
Check/make a plan of who will referee what and when – previous players, umpires	
Check availability of suitable scoreboards	
Check availability of suitable scoresheets and pens	
Get the organizer to appoint his contact person for you for the whole tournament	
Check the Tournament Report draft	

CHECKLIST FOR HEAD UMPIRES

Head Umpire tasks DURING the tournament

Keep control of the venue and the event	
Establish communication with all umpires	
Actively supervise all matches and umpires	
Be ready to sanction the players, if necessary	

Head Umpire tasks AFTER the tournament

Check the final results	
Help fill out and sign the Tournament Report	
Do a mutual de-briefing with the organizer	

umpire positions

Umpire positions IN THE HALL

Head Umpire
Match Umpire
Line Umpire
Counter
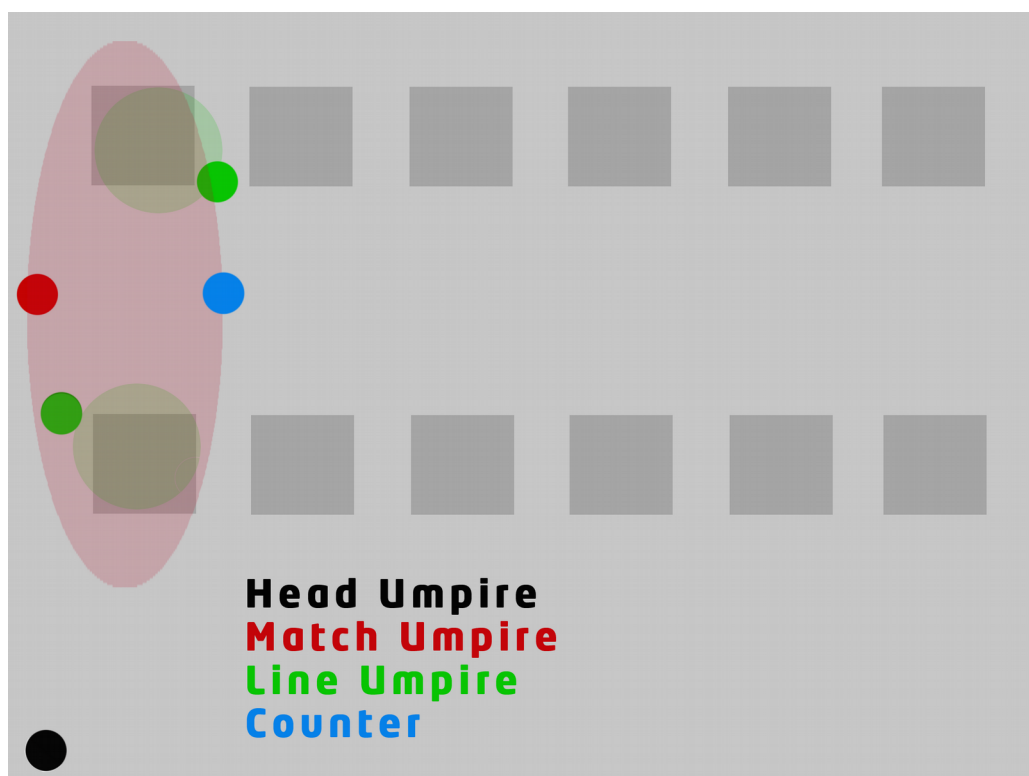
CHECKLIST FOR HEAD UMPIRES

Umpire positions AT A COURT (4 and 2 Line Umpires)

Match Umpire
Line Umpire
Counter
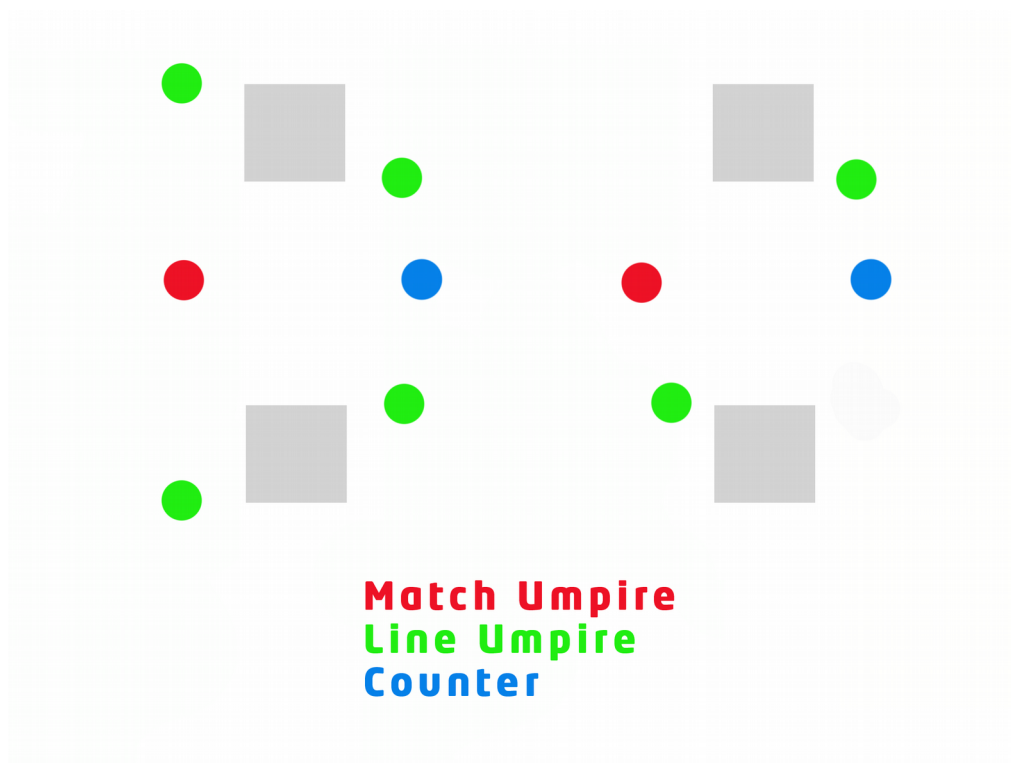
Boris Jerković
Chairman
Committee of rules and tournaments
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